

Holyhead Bunkering Checklist



Stena Line Ports Ltd
 Port of Holyhead
 Stena House
 Station Approach
 Anglesey
 LL65 1DQ

Holyhead Port Control: [01407 606700](tel:01407606700)
 E-mail: portcontrol@stenaline.com
 Web site: <http://holyheadport.co.uk>

This check list is to be completed by all vessels/road tanker involved in the transfer of oil or oily waste before transfer commences and is a legal requirement under the Oil Preparedness, Response and co-operation Convention (OPRC)

Delivery Vessel/Vehicle			
Receiving Vessel/Vehicle			
Date		Berth	

Action	Deliverer	Receiver
Handling and communication procedures agreed		
Emergency shut down procedures agreed		
Smoking/naked flames regulations observed		
Drip trays in place		
Responsible crew member on deck		
Vessel safely moored		
Safe access vessel/shore		
Unused bunker connections blanked off		
Bunker tank lids closed off and secured		
All scuppers plugged		
Pumping rate agreed		

Permission from Port Control must be obtained on VHF channel 14 before commencing transfer

I confirm that this bunkering checklist has been completed in conjunction with section 6.6 of the Directions, Guidelines and Procedures Manual and it is safe to commence transfer.

	Deliverer	Signed	Receiver	
		Print Name		
		Date/Time		

Port Control must be informed on VHF channel 14 on completion of transfer

I confirm that the transfer operation has been completed safely.

	Deliverer	Signed	Receiver	
		Print Name		
		Date/Time		